



The Truth About Getting More Done

By Fritz, Mark

FT Press, 2008. Book Condition: New. Brand New, Unread Copy in Perfect Condition. A+ Customer Service! Summary: Preface viiPart I The Truth About Success and FocusTruth 1 It's not about getting things done, it's about success 1Truth 2 The why needs to be greater than the how 5Truth 3 You need to believe it to achieve it 9Truth 4 It's focus management, not time management 13Truth 5 If everything is important, then nothing is important 17Truth 6 Your clarity of focus drives the action you want 21Part II The Truth About Goals and OutcomesTruth 7 Goals make your life self-directed 25Truth 8 Life is about the journey and the destination 29Truth 9 You accomplish more with an outcome focus 33Part III The Truth About Beliefs and CharacterTruth 10 Nothing is stopping you but you 37Truth 11 Your past does not have to equal your future 41Truth 12 The size of your beliefs determines the size of your achievements 45Truth 13 Your attitude is really your window to the world 49Part IV The Truth About Thinking and PlanningTruth 14 All actions begin in your thoughts first 53Truth 15 Positive thinking pushes out negative thinking 57Truth 16 What you learn only has...



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